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ICF ACC Acquisition Guide for Level 1 Graduates

This guide summarizes the key steps and prerequisites for obtaining the ICF Associate Certified Coach (ACC) accreditation through the Level 1 pathway, according to the official ICF guide.

1. Prerequisites

•Completion of a Level 1 training program (60+ hours of coach-specific training).

•A total of 100+ hours of coaching experience, with at least 75 hours paid and 25 hours within the last 18 months.

•Experience with at least 8 different clients.

•10 hours of mentor coaching from an ACC (current), PCC or MCC coach, including at least 3 hours individually, spread over at least 3 months.

•Completion of a Performance Evaluation within the Level 1 program.

2. Application Process

•Log in to your account on the ICF site and select the Level 1 route.

•Fill in the online application form and attach all the required information (certificate of completion, coaching hours, mentor coaching).

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•Possible audit to confirm the data and contact your clients for verification.

•Application fee: $175 USD (ICF member) or $325 USD (non-member).

3. ACC exam.

•After the application is approved, you will receive an email to schedule the exam via Pearson VUE (on-site or online).

•The exam is 90 minutes long and consists of 60 questions in two parts of 30.

•If you want to take the mock test go here: https://positivityglobal.org/acc

•The successful score is 460 on a scale of 200-600.

•After completion, you receive the results and credential if you pass.

4. Summary Steps

•Completion of Level 1 training (60+ hours, mentor coaching, performance evaluation).

•Collect evidence of coaching hours and mentor coaching.

•Submit application to ICF and payment of fees.

•Completion of the ACC examination.

•Receive ACC accreditation.

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For all the latest news visit the ICF Global page here:
https://coachingfederation.org/credentialing/icf-credentials-overview