

ICF PCC Acquisition Guide for Level 2 Graduates



This guide summarises the key steps and prerequisites for gaining ICF Professional Certified Coach (PCC) accreditation through the Level 2 route, in accordance with the official ICF guide.

1. Prerequisites

- Completion of a Level 2 training program (125+ hours of coach-specific training).
- A total of 500+ hours of coaching experience, with a minimum of 450 paid hours.
- Experience with at least 25 different clients.
- 10 hours of mentor coaching from a PCC or MCC coach (or ACC with current renewal), including at least 3 hours of individual coaching, spread over at least 3 months.
- 2 Performance Evaluations (two recorded sessions with transcription).

2. Application Process

- Log into your account on the ICF website and select the Level 2 pathway.
- Complete the online application and attach all required information (certificate of completion, coaching hours, mentor coaching, performance evaluations).
- Possible audit to confirm the data and contact your clients for verification.
- Application fee: \$375 USD (ICF member) or \$525 USD (non-member).

3. PCC examination

- After application approval, you will receive an email to schedule your exam through Pearson VUE (on-site or online).
- The examination lasts 90 minutes and consists of 60 questions in two parts of 30.
- If you want to take the mock test go here: <https://positivityglobal.org/icf-pcc-exam-mock-test>
- The passing score is 460 on a scale of 200-600.
- Upon completion, you will receive your results and credential if you pass.

4. Summary Steps

- Completion of Level 2 training (125+ hours, mentor coaching, performance evaluations).
- Collect evidence of coaching hours and mentor coaching.
- Submit application to ICF and payment of fees.

- Completion of PCC examination.
- Obtaining PCC accreditation.

5. Candidate Checklist

- I have completed the Level 2 programme (125+ hours).
- I have 500+ hours of coaching experience (450+ paid).
- I have worked with 25+ different clients.
- I have completed 10 hours of mentor coaching (3+ one-on-one, over 3+ months).
- I have 2 recorded sessions with transcripts for Performance Evaluation.
- I have prepared the logbook of coaching hours.
- I have paid the application fee (\$375 or \$525).
- I have scheduled the exam through Pearson VUE.

Last updated July 2020 For the latest news visit the ICF Global page here: <https://coachingfederation.org/credentialing/icf-credentials-overview>

